

Planning Your Chat GPT Session

Without planning you may go down the rabbit hole wasting a lot of time and energy. One way to focus is to create a template for what you want to work on. Have templates for each area. Once you have created those its easier to create content.

1. Set your objective: What will you be working on, workshops, course content, brainstorming, blogs, email, sales pages and more
2. Identify the deliverables: Know what you want to walk away with.
3. Grab your stuff - examples, all pertinent information. Be sure to create a google doc where you can paste your chat for further editing.
4. Write your prompts - Draft your prompts ahead of time. This allows you to be more focused and efficient during the session itself.

During your Session

1. Focus on your ideal client. Focus on where your client currently is and what transformation do you want . Who is this for and where are you trying to take them.
2. Provide Context - Let ChatGPT know about yourself, your business, your ideal client and the goal for the session
3. Encourage your robot to ask you questions. Confirm its understanding of your instructions
4. Mind the Time - Allocate a specific time frame for your session.

Don't worry the more you learn and get comfortable with the way your robot operates, the faster things will go.

Always thank your robot.